

1. Departments from across campus will send information for the Student Landing Page (SLP) to Beth Mattern, [bmattern@gettysburg.edu](mailto:bmattern@gettysburg.edu).
  - Information should be in the format of a 1-2 line introduction followed by a link to a published Gettysburg.edu website; otherwise it may be sent back for editing or not published.  
Example: Part-time Job Fair for Students on Tues. Sept. 2 from Noon - 3 p.m. -- [Read More](#)
  - Only 4 – 5 items will be under the News & Information heading at a time; therefore content may rotate more frequently.
  - Most recent postings will be listed at the top of the page.
2. When necessary, the College Life Student Development Council will provide guidance as to priorities for SLP content.
3. The Archive page contains content moved from the Student Landing Page and creates a history of student oriented News & Information.

The top section, News & Information, will be edited and maintained by College Life.

These links are managed by Web Communications.

These links (Inside & Outside the Classroom and Resources) are managed by Web Comm.

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